REPORTING SEXUAL MISCONDUCT TO CIVIL AND CHURCH AUTHORITIES

1. Reporting Misconduct to Civil Authorities

If you suspect that a minor, elderly or disabled person has been or is being abused, your first obligation is to report to civil authorities.

Texas law requires any person having cause to believe that a minor's physical or mental health or welfare has been adversely affected by abuse or neglect by any person to make a report within 48 hours to any local or state law enforcement agency or the Texas Department of Family and Protective Services that reflects his or her belief.

TO REPORT SUSPECTED ABUSE OR NEGLECT OF A MINOR, ELDERLY OR DISABLED PERSON

Contact the Texas Department of Family and Protective Services ("DFPS"):

- 1-800-252-5400- Toll-free 24 hours a day-
- www.txabusehotline.org
- In emergency situations, Call 911

2. Reporting Misconduct to Church Authorities

Any person who suspects, witnesses, or otherwise becomes aware of sexual misconduct involving Diocesan or Parochial Personnel is strongly encouraged to report such matters to Diocesan leadership immediately. Please refer to the Sexual Misconduct Policy of the Diocese of El Paso available at www.elpasodiocese.org

To report an allegation of abuse or mishandling of allegations of sexual abuse by a bishop please visit the Catholic Bishop Abuse Reporting Service website CBAR (reportbishopabuse.org) or call 1-800-276-1562.

TO REPORT SEXUAL MISCONDUCT BY CLERGY OR DIOCESAN PERSONNEL, CONTACT:

Victims Assistance Coordinator 915-872-8465 smartinez@elpasodiocese.org

Office of the Bishop Most Reverend Mark J. Seitz 915-872-8419 bishopoffice@elpasodiocese.org

Most Reverend Anthony C. Celino Auxiliary Bishop 915-872-8407

Chancellor of the Diocese

Patricia Lopez Rueda 915-872-8407 <u>plopez@elpasodiocese.org</u>

Report Form online

3. Content of Reports

Reports of sexual misconduct may be verbal or written and shall include sufficient information to permit the Diocese to respond to the report. Accordingly, the reporting party should attempt to provide as much information as is available, such as the name, position, and any other information identifying the person or persons about whom the complaint is being made; a description of the nature of the misconduct involved; the date, time, and place of the alleged incident; the name and means of contacting the person providing the information and the name(s) of any witnesses and the means of contacting those witnesses; and any other information that might serve to corroborate the allegation.