

FISCAL YEAR 2011-12 PARISH BUDGET

Parish:	ID#:
Prepared by:	Date:
Pastor's Approval:	Date:

BUDGET SUMMARY

I. ANTICIPATED INCOME

\$

II. PROJECTED EXPENSES:

1. General & Administrative (1)

\$

2. Plant Operation & Maint. (2)

\$

3. Religious Education (3)

\$

4. Liturgical (4)

\$

5. Social Services (5)

\$

6. Debt Retirement

\$

TOTAL PROJECTED EXPENSES

\$

Difference between income & expenses

\$

FISCAL YEAR 2011-12 PARISH BUDGET

Parish:	
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I. ANTICIPATED INCOME FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Anticipated
	GRANT INCOME			
40010	Kenedy Foundation Grant			
40030	Catholic Extension Society Grant			
40110	Parish / School Subsidy			
40800	Endowments - Principal Distributions			
40990	Other Grants			
	CONTRIBUTIONS			
42002	Sunday & Holyday Collections			
42010	Other Donations & Contributions - Parishioners			
42020	Donations & Contributions - Non-Parishioners			
42100	Building Fund Income - Current Project			
42110	Building Fund Income - Future Project			
42120	Building Fund Income - Debt Reduction			
42210	Special Collection Income			
42880	Progress Drive Rebate			
42990	Other Contributions			
	FEE INCOME			
43130	Form Fees			
43140	Conference Fees			
43150	Workshop Fees			
43560	Stole Fees			
43990	Other Fee Income			
	PROGRAM INCOME			
45420	Annual Festival			
45430	Book/Pamphlets/Supplies for Resale			

FISCAL YEAR 2011-12 PARISH BUDGET

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I. ANTICIPATED INCOME FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Anticipated
Accounts 45510-45705 and the related expense accounts 54510-54705 should only be used for fundraising projects. <u>Please indicate the fundraiser next to the account description.</u> Ex. Kitchen Sales, Christmas Raffle.				
45510	Fundraising Program A			
45520	Fundraising Program B			
45530	Fundraising Program C			
45540	Fundraising Program D			
45550	Fundraising Program E			
45560	Fundraising Program F			
45570	Fundraising Program G			
45580	Fundraising Program H			
45590	Fundraising Program I			
45600	Fundraising Program J			
45610	Fundraising Program K			
45620	Fundraising Program L			
45630	Fundraising Program M			
45640	Fundraising Program N			
45650	Fundraising Program O			
45660	Fundraising Program P			
45670	Fundraising Program Q			
45680	Fundraising Program R			
45685	Fundraising Program S			
45690	Fundraising Program T			
45695	Fundraising Program U			
45700	Fundraising Program V			
45705	Fundraising Program W			

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I. ANTICIPATED INCOME FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Anticipated
Accounts 45710-45820 and the related expense accounts 54710-54820 may be used for any projects where you need to track income and expenses. Please indicate the project next to the account description. Ex. Religious Education programs.				
45710	Non FR Program A			
45715	Non FR Program B			
45720	Non FR Program C			
45725	Non FR Program D			
45730	Non FR Program E			
45735	Non FR Program F			
45740	Non FR Program G			
45745	Non FR Program H			
45750	Non FR Program I			
45755	Non FR Program J			
45760	Non FR Program K			
45765	Non FR Program L			
45770	Non FR Program M			
45775	Non FR Program N			
45780	Non FR Program O			
45785	Non FR Program P			
45790	Non FR Program Q			
45795	Non FR Program R			
45800	Non FR Program S			
45805	Non FR Program T			
45810	Non FR Program U			
45815	Non FR Program V			
45820	Non FR Program W			
	INVESTMENT INCOME			
46710	Investment Income - Endowment			

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I. ANTICIPATED INCOME FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Anticipated
	INTEREST INCOME			
47140	Interest Income - Checking			
47210	Interest Income - Savings in DIP - A			
47220	Interest Income - Savings in DIP - B			
47230	Interest Income - Savings in DIP - C			
47240	Interest Income - Savings in DIP - D			
47290	Interest Income - Bldg. Fund Savings			
	OTHER INCOME			
49210	Rental Property Income			
49220	Facility Use Income			
49990	Other Income			

The budget amounts entered in the accounts above will be put into department 1 - General & Administrative unless otherwise marked. The following page may be used to budget income in other departments.

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I. ANTICIPATED INCOME FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Anticipated
2. PLANT OPERATION & MAINTENANCE				
3. RELIGIOUS EDUCATION				
4. LITURGICAL				
5. SOCIAL SERVICES				
	TOTAL INCOME	\$	\$	\$

FISCAL YEAR 2011-12 PARISH BUDGET

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
1. GENERAL & ADMINISTRATIVE				
	SALARIES EXPENSES			
50010	Clergy Salaries			
50020	Religious Salaries			
50030	Deacons Salaries			
50110	Lay Administrator/Director Salaries			
50130	Program Coordinator Salaries			
50150	Clerical Salaries			
50610	Grant Development Salaries			
50620	Stewardship Coordinator Salaries			
	BENEFITS EXPENSES			
51010	FICA - Employer Share			
51015	Medicare - Employer Share			
51020	Workmen's Comp.			
51030	Medical Insurance - Employer Share			
51100	Bonuses			
51140	Pension Expense - Clergy			
51150	Pension Expense - Religious			
51160	Pension Expense - Lay			
51300	Clergy/Religious Food and Supplies			
51340	Clergy/Religious Living Allowance			
51400	Continuing Education			
51990	Other Payroll Related Costs			
	GENERAL & ADMINISTRATIVE EXPENSES			
53010	Professional Fees			
53120	Supplies			
53130	Postage			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
53140	Printing			
53150	Materials, Books & Subscriptions			
53250	Long Distance Telephone			
53260	Cellular Phone			
53270	Internet Connection			
53330	Public Relations			
53340	Hospitality/Entertainment			
53350	Dues			
53510	Books			
53520	Computer Software			
53750	Mass Stipends-Visiting Clergy Supply Fee			
53760	Stipends - Seminarians			
	PROGRAM EXPENSES			
54010	Newsletter / Bulletin			
54040	Retreat Fees			
54050	Conference Fees			
54060	Workshops			
54070	Lecturers/Speakers			
54420	Annual Festival			
54430	Books/Pamphlets/Supplies for Resale			
Accounts 54510-54705 and the related income accounts 45510-45705 should only be used for fundraising projects. <u>Please indicate the fundraiser next to the account description.</u> Ex. Kitchen Sales, Christmas Raffle.				
54510	Fundraising Program A			
54520	Fundraising Program B			
54530	Fundraising Program C			
54540	Fundraising Program D			
54550	Fundraising Program E			
54560	Fundraising Program F			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
54570	Fundraising Program G			
54580	Fundraising Program H			
54590	Fundraising Program I			
54600	Fundraising Program J			
54610	Fundraising Program K			
54620	Fundraising Program L			
54630	Fundraising Program M			
54640	Fundraising Program N			
54650	Fundraising Program O			
54660	Fundraising Program P			
54670	Fundraising Program Q			
54680	Fundraising Program R			
54685	Fundraising Program S			
54690	Fundraising Program T			
54695	Fundraising Program U			
54700	Fundraising Program V			
54705	Fundraising Program W			
<p>Accounts 54710-54820 and the related income accounts 45710-45820 may be used for any projects where you need to track income and expenses. Please indicate the project next to the account description. Ex. Religious Education programs.</p>				
54710	Non FR Program A			
54715	Non FR Program B			
54720	Non FR Program C			
54725	Non FR Program D			
54730	Non FR Program E			
54735	Non FR Program F			
54740	Non FR Program G			
54745	Non FR Program H			
54750	Non FR Program I			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
54755	Non FR Program J			
54760	Non FR Program K			
54765	Non FR Program L			
54770	Non FR Program M			
54775	Non FR Program N			
54780	Non FR Program O			
54785	Non FR Program P			
54790	Non FR Program Q			
54795	Non FR Program R			
54800	Non FR Program S			
54805	Non FR Program T			
54810	Non FR Program U			
54815	Non FR Program V			
54820	Non FR Program W			
	TRANSPORTATION EXPENSES			
55010	Auto Maintenance & Repairs			
55020	Fuel			
55030	License & Registration			
55080	Auto Insurance Fees			
55090	Clergy/Religious Auto Allowance			
55300	Mileage Allowance			
55320	Meals - in Diocese			
55330	Lodging - in Diocese			
55600	Air Transportation			
55610	Other Transportation (e.g. ground transportation) - outside of Diocese			
55620	Meals - outside of Diocese			
55640	Lodging outside of Diocese			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
	CONTRIBUTION EXPENSES			
56130	Subsidies/Grants to Third Parties			
56300	Donations			
	INTEREST EXPENSES			
57610	Standard Loan (Catholic Properties) - A			
57620	Standard Loan (Catholic Properties) - B			
57630	Standard Loan (Catholic Properties) - C			
57810	Standard Loan (Inv. Trust) - A			
57820	Standard Loan (Inv. Trust) - B			
57830	Standard Loan (Inv. Trust) - C			
57910	Standard Loan (Bank Note) - A			
57920	Standard Loan (Bank Note) - B			
57930	Standard Loan (Bank Note) - C			
	ASSESSMENT EXPENSES			
58100	* Diocesan Assessment			
58200	* Data Processing Assessment			
	OTHER EXPENSES			
59250	Bank Service Fees			
59990	Other Expenses			
	CAPITAL EXPENDITURES			
60100	Land			
60150	Buildings			
60200	Building Contents			
60250	Vehicles			
60300	Equipment			
	TOTAL GENERAL & ADMIN.	\$	\$	\$

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
2. PLANT OPERATION & MAINTENANCE				
	SALARIES EXPENSES			
50300	Maintenance Salaries			
50310	Housekeeping Salaries			
	BENEFITS EXPENSES			
51010	FICA - Employer Share			
51015	Medicare - Employer Share			
51020	Workmen's Comp.			
51030	Medical Insurance - Employer Share			
51100	Bonuses			
51160	Pension Expense - Lay			
	MAINTENANCE & OPERATING EXPENSES			
52010	Repairs/Maintenance Expense			
52020	Custodial Supplies			
52030	Maintenance Supplies			
52100	Equipment Rental			
52110	Rental Property			
52120	Facility & Property Rental			
52200	Maintenance Contracts			
52210	Security Services			
52220	Yard & Landscape Services			
52300	Electricity			
52310	Water/Sewage			
52320	Natural Gas			
52330	Basic Telephone Service			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
52340	Cable Television			
52410	City Permits			
52440	Property Taxes			
	ASSESSMENT EXPENSES			
58500	Insurance Assessment			
	TOTAL PLANT OPER. & MAINT.	\$	\$	\$

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
3. RELIGIOUS EDUCATION				
	SALARIES EXPENSES			
50020	Religious Salaries			
50110	Lay Administrator/Director Salaries			
50130	Program Coordinator Salaries			
50140	Program Director Salaries			
	BENEFITS EXPENSES			
51010	FICA - Employer Share			
51015	Medicare - Employer Share			
51020	Workmen's Comp.			
51030	Medical Insurance - Employer			
51100	Bonuses			
51150	Pension Expense - Religious			
51160	Pension Expense - Lay			
51300	Clergy/Religious Food and Supplies			
51340	Clergy/Religious Living Allowance			
51400	Continuing Education			
51990	Other Payroll Related Costs			
	GENERAL & ADMINISTRATIVE EXPENSES			
53010	Professional Fees			
53120	Supplies			
53130	Postage			
53140	Printing			
53150	Materials, Books & Subscriptions			
53250	Long Distance Telephone			
53330	Public Relations			
53340	Hospitality/Entertainment			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
4. LITURGICAL				
	SALARIES EXPENSES			
50130	Program Coordinator Salaries			
	BENEFITS EXPENSES			
51010	FICA - Employer Share			
51015	Medicare - Employer Share			
51020	Workmen's Comp.			
51030	Medical Insurance - Employer Share			
51100	Bonuses			
51160	Pension Expense - Lay			
	GENERAL & ADMINISTRATIVE EXPENSES			
53120	Supplies			
53150	Materials, Books & Subscriptions			
	PROGRAM EXPENSES			
54040	Retreat Fees			
54060	Workshops			
	TOTAL LITURGICAL	\$	\$	\$

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
5. SOCIAL SERVICES				
SALARIES EXPENSES				
50020	Religious Salaries			
50110	Lay Administrator/Director Salaries			
BENEFITS EXPENSES				
51010	FICA - Employer Share			
51015	Medicare - Employer Share			
51020	Workmen's Comp.			
51030	Medical Insurance - Employer Share			
51100	Bonuses			
51150	Pension Expense - Religious			
51160	Pension Expense - Lay			
51300	Clergy/Religious Food			
51340	Clergy/Religious Living Allowance			
51400	Continuing Education			
51990	Other Payroll Related Costs			
GENERAL & ADMINISTRATIVE EXPENSES				
53010	Professional Fees			
53120	Supplies			
53130	Postage			
53140	Printing			
53150	Materials, Books & Subscriptions			
53250	Long Distance Telephone			
53520	Computer Software			
PROGRAM EXPENSES				
54050	Conference Fees			
54060	Workshops			

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
	TRANSPORTATION EXPENSES			
55010	Auto Maintenance & Repairs			
55020	Fuel			
55030	License & Registration			
55080	Auto Insurance Fees			
55090	Clergy/Religious Auto Allowance			
55300	Mileage Allowance			
	TOTAL SOCIAL SERVICES	\$	\$	\$

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II. PROJECTED EXPENSES FOR FISCAL YEAR 2011-12

Ledger No.	Ledger Description	2010-11 Actual	2010-11 Budgeted	2011-12 Projected
6. DEBT RETIREMENT				
	Principal Reduction on Loan			
	Standard Loan (Catholic Properties)			
	Standard Loan (Inv. Trust)			
	Standard Loan (Bank Note)			
	TOTAL DEBT RETIREMENT	\$	\$	\$